

ENFIELD PUBLIC SCHOOLS
Enfield, Connecticut

9321.2

Bylaws of the Board

Meetings – Annual Organization Meeting of the Board:

The Board of Education shall be organized at its first regularly scheduled meeting or at a Special Meeting held within the time limits set by law following the biennial election. The meeting shall be called to order by the Chairperson, Vice-Chairperson or the Secretary of the Board for the preceding year, in that order of priority, provided one of these officers is still a member of the Board. If none of the former officers is still a member of the Board, the meeting shall be called to order by the Town Clerk. The person calling the meeting to order shall preside until a Chairperson is chosen.

The new Chairperson of the Board shall take office upon election. The Board shall then elect a vice-Chairperson and a Secretary.

All officers of the Board shall hold office for a term of two years until their successors are elected and have qualified, except in case of removal as herein provided.

Whenever there is a vacancy in the office of Chairperson, Vice-Chairperson or Secretary, the Board shall elect a new officer to fill the vacancy during the unexpired term of office. Such election shall take place at the next regularly scheduled meeting following the effective date of termination.

Election of Officers – Nominations will be received from the floor. A majority of five (5) votes of the members of the Board shall be required for election.

Public: Executive Session – All meetings of the Board for the official transaction of business shall be open to the public. The Board may at its discretion, meet in executive session to discuss confidential matters. Such action to go into executive session shall be voted and in accord with Connecticut State Statutes.

Minutes – All motions of the Board shall be recorded in the minute book of the Board. The votes of each member of the Board upon any motion requiring roll call vote, shall be recorded in the minutes. The minute book shall be kept on file as the permanent official record of all Board action and shall be open to inspection of the public unless such inspection would:

1. Adversely affect the public security of the financial interest of the Town of Enfield, or
2. Be injurious to the reputation or character of a person.

Denial of the right of inspection shall be in writing generally stating the reason, therefore.

Legal Reference: Connecticut General Statutes
 1-225 Meetings of government agencies to be public. (as amended by PA
 07-213)

Bylaw adopted by the Board: October 24, 2017